AGENDA

7:25 P.M. BOARD OF CONTROL

7:30 P.M. REGULAR COUNCIL

1. Roll Call
2. Opening Remarks and Pledge of Allegiance (Mr. Turner)
3. Approval of Minutes
   3.1 Regular City Council Meeting of July 15, 2020
4. Communications
   4.1 Public Comment
      4.1.1 Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kent-ohio.org by 4:30 p.m. on the day of the meeting. If also requesting to speak at the meeting, comments are limited to three (3) minutes.

4.2 Written Communication (All placed on file in the Clerk of Council’s office)
   4.2.1 Liquor license transfer request from Paying It Forward LLC to Umbrian Hills LLC, 405 E. Main Street, Kent was received July 27, 2020. Chief Shearer had no objections.
   4.2.2 Civil Service Commission Meeting Agenda for July 20, 2020 was received on July 17, 2020.
   4.2.3 Resignation letter from Brian Gray from the Portage Area Regional Transit Authority (PARTA) Board effective July 16, 2020.
   4.2.4 Civil Service exam notice for the Secretary to the Chief of Police position received on July 21, 2020.
   4.2.5 Letter from Richard and Elizabeth Pryor of 233 Columbus Street regarding Kent State students returning and the enforcement of large gatherings was received and forwarded to Council on August 3, 2020.
   4.2.6 Standing Rock Meeting Minutes from July 9, 2020 and Agenda for the August 13, 2020 meeting were received on July 29, 2020.
   4.2.7 Letter from Sally Burnell to City Council members regarding rent-controlled housing was received on August 4, 2020.
   4.2.8 Planning Commission Agenda and Staff Report for the August 18, 2020 meeting was received on August 7, 2020.
4.3 City Manager’s Report

5. Standing Committees & Legislation

5.1 Committee of the Whole (Mayor Fiala)

5.1.1 Committee Meeting Minute Approval: August 5, 2020

5.1.2 Action Recommended:
   1) Authorize a resolution enabling Kent City Schools to withdraw their participation in the City’s Civil Service process

5.1.3 Voting for Boards and Commissions

5.1.4 Authorize Insertion of Names into Legislation

5.1.5 Draft No 2020-71 A RESOLUTION APPOINTING ___________ TO THE BOARD OF BUILDING APPEALS, AND DECLARING AN EMERGENCY (Authorized)

5.1.6 Draft No 2020-72 A RESOLUTION APPOINTING ___________ TO THE BOARD OF HEALTH, AND DECLARING AN EMERGENCY (Authorized)

5.1.7 Draft No. 2020-73 A RESOLUTION APPOINTING ___________ TO THE FAIR HOUSING BOARD, AND DECLARING AN EMERGENCY (Authorized)

5.1.8 Draft No. 2020-74 A RESOLUTION APPOINTING ___________ TO THE PARKING ACTION COMMITTEE, AND DECLARING AN EMERGENCY (Authorized)

5.1.9 Draft No. 2020-75 A RESOLUTION APPOINTING ___________ TO THE PORTAGE AREA REGIONAL TRANSIT AUTHORITY (PARTA) BOARD, AND DECLARING AN EMERGENCY (Authorized)

5.1.10 Draft No. 2020-76 A RESOLUTION APPOINTING ___________ TO THE PORTAGE AREA REGIONAL TRANSIT AUTHORITY (PARTA) BOARD, AND DECLARING AN EMERGENCY (Authorized)

5.1.11 Draft No. 2020-77 A RESOLUTION SUPPORTING THE REQUEST OF THE KENT CITY SCHOOL DISTRICT TO THE CIVIL SERVICE COMMISSION OF THE CITY OF KENT TO TAKE APPROPRIATE STEPS TO EMPOWER THE KENT CITY SCHOOL DISTRICT TO HANDLE MATTERS RELATED TO CIVIL AND CLASSIFIED SERVICE POSITIONS WITH THE KENT CITY SCHOOL DISTRICT, AND DECLARING AN EMERGENCY (Authorized)

5.2 Community Development (Kuhar/Rosenberg)

5.2.1 Committee Meeting Minute Approval: August 5, 2020

5.2.2 Action Recommended:
   1) Authorize the contract with the Brownfield Restoration Group in the amount up to $25,000
   2) Authorize the proposed new CRA II Agreement with Montrose Mazda

5.2.3 Draft No. 2020-78 AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE AN AGREEMENT WITH
BROWNFIELD RESTORATION GROUP (BRG) TO COMPLETE THE UNDERGROUND STORAGE TANK REMEDIATION AT 301 WEST MAIN STREET (FORMER WORLD IMPORTS SITE) AS REQUIRED BY THE DEPARTMENT OF COMMERCE, DIVISION OF STATE FIRE MARSHAL, BUREAU OF UNDERGROUND STORAGE TANK REGULATIONS (BUSTR), AND DECLARING AN EMERGENCY (Authorized)

5.2.4 **Draft No. 2020-79** AN ORDINANCE AUTHORIZING AN AGREEMENT WITH KMPH REAL ESTATE, LLC, AND MC AUTOMOTIVE, INC. (AKA MONTROSE MAZDA) PROVIDING FOR A PROJECT AND REAL PROPERTY TAX EXEMPTION PURSUANT TO THE OHIO COMMUNITY REINVESTMENT AREA PROGRAM (CRA), AND DECLARING AN EMERGENCY (Authorized)

5.3 **Health & Safety Committee** (Amrhein/Sidoti)

5.3.1 Committee Meeting Minute Approval: Special Committee on July 15, 2020 and Committee Meeting on August 5, 2020

5.3.2 Action Recommended:

1) Authorize the adopting of a HEiAP strategy for ensuring positive health outcomes in the City of Kent

5.3.3 **Draft No. 2020-80** A RESOLUTION ADOPTING A “HEALTH EQUITY IN ALL POLICIES” (HEiAP) APPROACH TO PUBLIC POLICY THAT INTENTIONALLY CONSIDERS THE HEALTH IMPACT OF ALL PROPOSED LEGISLATION AND REGULATIONS PRIOR TO THEIR IMPLEMENTATION, AND DECLARING AN EMERGENCY (Authorized)

5.4 **Land Use Committee** (Ferrara/Schafer)

5.4.1 Committee Meeting Minute Approval; August 5, 2020

5.4.2 Action Recommended:

1) Authorize the acceptance of the proposed land donation on Fairchild Avenue

5.4.3 **Draft No. 2020-81** AN ORDINANCE ACCEPTING A DONATION OF A PARCEL OF LAND (0.377 ACRES) LOCATED ON FAIRCHILD AVENUE ADJACENT TO FOREST LAKES RECREATIONAL AREA APPRAISED IN THE AMOUNT OF $9,100.00 TO THE CITY OF KENT PARKS & RECREATION DEPARTMENT FROM BILL ARTHUR, TRANSOHIO PROPERTIES, AND DECLARING AN EMERGENCY (Authorized)

5.5 **Streets, Sidewalks and Utilities** (Sidoti/Wallach)

5.5.1 No Committee Meeting Minutes or Actions to approve

5.6 **Finance Committee** (DeLeone/Wallach)

5.6.1 Committee Meeting Minute Approval: August 5, 2020

5.6.2 Action Recommended:
1) Authorize the renewal of the Kent City School Resource Officer
2) Certify and authorize the submission of the proposed property tax liens
3) Approve the 2020 budget appropriations amendments

5.6.3 Draft No. 2020-82 AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO APPROVE AND EXECUTE AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF KENT, OHIO AND THE KENT CITY BOARD OF EDUCATION REGARDING THE SCHOOL RESOURCE OFFICER PROGRAM, EXTENDING THIS AGREEMENT UNTIL MAY 27, 2021, AND DECLARING AN EMERGENCY (Authorized)

5.6.4 Draft No 2020- 83 AN ORDINANCE AUTHORIZING THE CERTIFICATION OF NON-PAYMENT OF WATER USE CHARGES, WASTEWATER USE CHARGES, STORM WATER UTILITY CHARGES AND RECYCLING/SOLID WASTE COLLECTION CHARGES TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY FOR THE NON-PAYMENT OF WATER USE CHARGES, WASTEWATER USE CHARGES, STORM WATER UTILITY CHARGES AND RECYCLING/SOLID WASTE COLLECTION CHARGES, AND DECLARING AN EMERGENCY (Authorized)

5.6.5 Draft No 2020-84 AN ORDINANCE AUTHORIZING THE CERTIFICATION OF DELINQUENT MOWING BILLS, PROPERTY MAINTENANCE VIOLATIONS-CITATIONS, ZONING VIOLATIONS-CITATIONS, AND HEALTH DEPARTMENT VIOLATIONS-CITATIONS TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY SERVED BY THE MOWING SERVICES, PROPERTY MAINTENANCE VIOLATION-CITATIONS, ZONING VIOLATIONS-CITATIONS, HEALTH DEPARTMENT VIOLATIONS-CITATIONS, AND DECLARING AN EMERGENCY (Authorized)

5.6.6 Draft No. 2020-85 AN ORDINANCE AUTHORIZING THE CERTIFICATION OF NON-PAYMENT OF BILLS FOR RESIDENTS RESULTING FROM THE 2019 ANNUAL CONCRETE REPAIR PROGRAM, TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY FOR THE NON-PAYMENT OF SIDEWALK REPAIRS, AND DECLARING AN EMERGENCY (Authorized)

5.6.7 Draft No. 2020-86 AN ORDINANCE AMENDING ORDINANCE NO. 2019-139, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2019; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020 AND DECLARING AN EMERGENCY (Authorized)
5.6.8 **Draft No. 2020-87** AN ORDINANCE ACCEPTING A DONATION IN THE AMOUNT OF $250.00 TO THE CITY OF KENT FIRE DEPARTMENT FROM LESLIE TAN, IN THE NAME OF ERIC MARTIN, AND DECLARING AN EMERGENCY (Unauthorized)

5.6.9 **Draft No. 2020-88** AN ORDINANCE ACCEPTING A DONATION IN THE AMOUNT OF $500.00 TO THE CITY OF KENT PARKS & RECREATION DEPARTMENT TO PURCHASE A WEATHERVANE FOR THE DOWNTOWN GAZEBO, AND DECLARING AN EMERGENCY (Unauthorized)

6. Unfinished Business
7. New Business
8. Councilmembers’ Comments
9. Mayor’s Report
10. Adjournment

Posted August 12, 2020
Amy Wilkens, Clerk of Council
Visit [http://www.kentohio.org](http://www.kentohio.org) for up to the minute Agenda Amendments

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.

Regular Council Meeting Agenda
August 19, 2020
Page 5 of 5
Board of Building Appeals – One (1) Vacancy

- Motion to appoint ___________ to the Board of Building Appeals. Second

  Candidate:   **David Soukenik**     New Applicant

Board of Health - One (1) Vacancy

- Motion to appoint ___________ to Board of Health Second

  Candidates: **Louise Frederick** Seeking Re-appointment  
              **Lyndsay Nowak**  New Applicant

Fair Housing Board- One (1) Vacancy

- Motion to appoint ___________ to Fair Housing Board Second

  Candidate: **Andria Blackwood**  New Applicant

Parking Action Committee - Three (3) Vacancies

- Motion to appoint ___________ to Parking Action Committee Second

  Candidate: **William Arthur**  Seeking Re-appointment

Portage Area Regional Transportation Authority (PARTA) One (1) Two (2) Vacancies

- Motion to Appoint ___________ to PARTA Board Second

- Motion to Appoint ___________ to PARTA Board Second

  Candidates: **Jack Murphy**  New Applicant  
              **Karen Beck**  New Applicant
A RESOLUTION APPOINTING ____________ TO THE BOARD OF BUILDING APPEALS, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That ____________ is hereby appointed to the BOARD OF BUILDING APPEALS.

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SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ________________________________

Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: ________________________________

Date

ATTEST: ________________________________

Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF RESOLUTION No. ____________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _________________________________, 20______.

__________________________
AMY WILKENS
CLERK OF COUNCIL

(SEAL)
A RESOLUTION APPOINTING ____________ TO THE BOARD OF HEALTH, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That ____________ is hereby appointed to the BOARD OF HEALTH.

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SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

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PASSED: ________________________________
Date
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____________________
Date

ATTEST: ____________________________
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF RESOLUTION No. ____________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON __________________________, 20______.

______________________________
AMY WILKENS
CLERK OF COUNCIL

(SEAL)
A RESOLUTION APPOINTING _____________ TO THE FAIR HOUSING BOARD, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That _____________ is hereby appointed to the FAIR HOUSING BOARD.

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SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ___________________________  Jerry T. Fiala
                     ___________________________ Mayor and President of Council

EFFECTIVE: ___________________________
                     ___________________________ Date

ATTEST: ____________________________
                     ___________________________
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOS Custody the original files and records of said Council are required to be kept by the laws of the State of Ohio, hereby certify that the foregoing is a true and exact copy of RESOLUTION No. _________, adopted by the Council of the City of Kent on _______________ _, 20_________.

__________________ AMY WILKENS
CLERK OF COUNCIL

(SEAL)
A RESOLUTION APPOINTING __________ TO THE PARKING ACTION COMMITTEE, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That __________ is hereby appointed to the PARKING ACTION COMMITTEE.

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SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ________________________________

Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: ________________________________

Date

ATTEST: ________________________________

Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOM CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF RESOLUTION No. __________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON __________________________, 20____.

____________________
AMY WILKENS
CLERK OF COUNCIL

(SEAL)
A RESOLUTION APPOINTING ___________ TO THE PORTAGE AREA REGIONAL TRANSIT AUTHORITY BOARD, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That ___________ is hereby appointed to the PORTAGE AREA REGIONAL TRANSIT AUTHORITY BOARD.

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SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _______________________________  
Date  
Jerry T. Fiala  
Mayor and President of Council

EFFECTIVE: _______________________________  
Date

ATTEST: _______________________________  
Amy Wilkens  
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF RESOLUTION No. __________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ________________, 20_____.

_________________________  
AMY WILKENS  
CLERK OF COUNCIL  
(SEAL)
DRAFT RESOLUTION NO. 2020-76

A RESOLUTION APPOINTING __________ TO THE PORTAGE AREA REGIONAL TRANSIT AUTHORITY BOARD, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That __________ is hereby appointed to the PORTAGE AREA REGIONAL TRANSIT AUTHORITY BOARD.

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SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ____________________________
Date

EFFECTIVE: __________________________
Date

ATTEST: ____________________________
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOM CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF RESOLUTION No. _______, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ____________________________, 20______.

__________________________
AMY WILKENS
CLERK OF COUNCIL

(SEAL)
DRAFT RESOLUTION NO. 2020-77

A RESOLUTION SUPPORTING THE REQUEST OF THE KENT CITY SCHOOL DISTRICT TO THE CIVIL SERVICE COMMISSION OF THE CITY OF KENT TO TAKE APPROPRIATE STEPS TO EMPOWER THE KENT CITY SCHOOL DISTRICT TO HANDLE MATTERS RELATED TO CIVIL AND CLASSIFIED SERVICE POSITIONS WITH THE KENT CITY SCHOOL DISTRICT, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Ohio Revised Code Chapter 124:011 the Civil Service Commission of a municipality encompassing the largest portion of a local school district shall be the commission for that school district; and

WHEREAS, the City of Kent presently serves as the Civil Service Commission for the Kent City School District; and

WHEREAS, the Kent City School District and the Ohio Association of Public School Employees, Local 176 and Local 4, the Unions representing the employees subject the jurisdiction of the Civil Service Commission have jointly expressed a desire to manage its own civil service matters as they relate to the Kent City School District through the collective bargaining process; and

WHEREAS, the City of Kent, under its home-rule authority, may enact an ordinance limiting the Jurisdiction of its civil service commission to only city employees; and

WHEREAS, the City Council finds it appropriate to support the request from the Kent City School District and the Ohio Association of Public Employees, Local 176 and Local 4 directs that the City of Kent Civil Service Commission take appropriate steps to limit its jurisdiction to matters pertaining to the City of Kent to the exclusion of matters related to the Kent City School District; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Kent City Council hereby supports the joint request of the Kent City School District and the Ohio Association of Public Employees, Local 176 and Local 4 to the Civil Service Commission of the City of Kent to take appropriate steps to empower the Kent City School District to handle matters related to civil and classified service positions within the Kent City School District.

SECTION 2. That the Clerk of Council is hereby directed to certify a copy of this Resolution to the President of the Civil Service Commission for the City of Kent and to Ryan S. Ferrara, President, Kent City School District Board of Education, 321 N. Depeyster St., Kent, Ohio 44240.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.
SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ________________________________
          Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _______________________________
          Date

ATTEST: ________________________________
          Amy Wilkens
          Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF RESOLUTION No. ______________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ____________________________, 20_________.

___________________________
AMY WILKENS
CLERK OF COUNCIL
(SEAL)
DRAFT ORDINANCE NO. 2020-78

AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE AN AGREEMENT WITH BROWNFIELD RESTORATION GROUP (BRG) TO COMPLETE THE UNDERGROUND STORAGE TANK REMEDIATION AT 301 WEST MAIN STREET (FORMER WORLD IMPORTS SITE) AS REQUIRED BY THE DEPARTMENT OF COMMERCE, DIVISION OF STATE FIRE MARSHAL, BUREAU OF UNDERGROUND STORAGE TANK REGULATIONS (BUSTR), AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent would like to enter into an agreement with Brownfield Restoration Group (BRG), a qualified environmental consulting firm recognized as a Certified Professional (CP) firm by the State of Ohio Environmental Protection Agency (OEPA) in order to complete the Tier 1 source investigation at 301 West Main Street, including the required monitoring well installations, sampling and reporting BUSTR has specified are needed in order to close the open World Imports file; and

WHEREAS, the anticipated cost will not exceed $25,000.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the City Manager, or his designee, is hereby authorized to execute an agreement with Brownfield Restoration Group (BRG) in order to complete the World Imports open case file, in substantial compliance with the terms of Exhibit "A", attached hereto.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ________________________________

Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: ________________________________

Date

ATTEST: ________________________________

Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. __________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ________________, 20___.

______________________________
AMY WILKENS
CLERK OF COUNCIL
(SEAL)
June 16, 2020

DAVE RULLER, CITY MANAGER  
CITY OF KENT  
301 SOUTH DEPEYSTER STREET  
KENT, OHIO 44240

SITE: WORLD IMPORTS  
301 W MAIN ST  
KENT OH  
PORTAGE COUNTY  
RELEASE #6700201C-N00001

RE: SITE STATUS

Dear City Manager Ruller:

The State Fire Marshal, Bureau of Underground Storage Tank Regulations ("BUSTR") has established an enforcement program for resolving non-compliance with underground storage tank ("UST") environmental regulations as quickly and efficiently as possible. Some time ago, the file for the former World Imports facility, located at what was then 301 West Main Street, was referred to my attention in BUSTR's Enforcement Section for potential action. In reviewing the file recently, I discovered that BUSTR has not been in contact with the City of Kent ("City") for several years about this matter; as a result, I believe that it would be more appropriate to send this letter reminding you of the site's status and your legal obligations with respect to it, instead of issuing a Notice of Violation.

Site Background

On September 10, 1996, the City removed two waste oil USTs from the former World Imports property, by then owned by the City. The closure assessment performed at the time indicated that contamination was present, that indication was confirmed by additional environmental investigations performed by the City over the next several years. The most recent report submitted by the City was a Tier 1 Evaluation conducted pursuant to the 1999 version of BUSTR's corrective action rule. It requested that BUSTR issue a finding of No Further Action but upon review BUSTR found that there was no monitoring well placed in the tank cavity and that, in any case, the samples submitted to the laboratory for analysis were above the proper holding temperature and therefore cannot be relied upon to accurately reflect the soil and groundwater conditions. Due to these deficiencies, BUSTR was unable to consider a finding of No Further Action.

Because the corrective action was not complete, in 2009 BUSTR moved the release file to the next version of the corrective action rule, the 2005 rule and required the City to conduct a Tier 1 Source Investigation ("TISI") pursuant to that version and to submit the appropriate report, either a Tier 1 Evaluation or a Tier 1...
Notification (depending on the environmental sampling results). To date, however, none has been received and the City is in violation of the of the following provision of the Ohio Administrative Code:

- 1301:7-9-13(H)(3) Failure to submit a Tier I Evaluation or a Tier I Notification report.

I would note that the corrective action rule has undergone additional revisions since 2009. The current version of that rule is dated 2017, and the City may elect to perform a T1SI under that version if it wishes.

Under ordinary circumstances, a release which has gone unaddressed for such a length of time would be a strong candidate for formal enforcement action. As I noted earlier, though, BUSTR has not been in touch with the City for quite some time and I believe it would be more appropriate to allow the City the opportunity to review this letter and to take steps to initiate the necessary corrective actions.

Finally, BUSTR understands that the current situation surrounding the coronavirus may impact the availability of contractors to address your corrective action obligations. BUSTR does expect, however, that the City will keep us apprised of its compliance efforts.

Thank you in advance for your cooperation. I strongly urge that the City or its consultant contact our site coordinator for Portage County, Mr. Ryan Siath, to discuss the relative merits of a T1SI. Mr. Siath can be reached directly at (614) 387-7416. If you have any questions about this letter or the enforcement process in general, please feel free to contact me at david.sauer@com.state.oh.us or by telephone at (614) 752-7096.

Sincerely,

David N. Sauer
Enforcement Coordinator

cc: Hope L. Jones, Law Director, City of Kent
    Corrective Action File
    Enforcement File
AN ORDINANCE AUTHORIZING AN AGREEMENT WITH KMPH REAL ESTATE, LLC, AND MC AUTOMOTIVE, INC. (AKA MONTROSE MAZDA) PROVIDING FOR A PROJECT AND REAL PROPERTY TAX EXEMPTION PURSUANT TO THE OHIO COMMUNITY REINVESTMENT AREA PROGRAM (CRA), AND DECLARING AN EMERGENCY.

WHEREAS, the General Assembly of the State of Ohio, by the enactment of Ohio Revised Code Sections 3735.65 et seq. (the Community Reinvestment Area Program, has heretofore authorized municipal corporations to designate Community Reinvestment Areas within the State in order to provide incentives for new residential, commercial or industrial development and/or rehabilitation in such areas, by making available real property tax exemption for such new development or rehabilitation; and

WHEREAS, pursuant to said Community Reinvestment Area Program, this City Council by Ordinance No. 2005-55, approved the designation of the geographic area described in said Ordinance as Community Reinvestment Area II; and

WHEREAS, KMPH Real Estate, LLC (the “Company”) owns the property located at 1127 West Main Street on which Montrose Mazda of Kent conducts business. The Company is proposing a real property investment of $5.85 million which includes $1.45 million for property acquisition and $4.5 million for the renovation and expansion of the existing building on the site to improve the customer service experience (the “Project”); and

WHEREAS, KMPH and Montrose Mazda, shall create, within a time period not exceeding thirty-six (36) months after completion of construction and renovation of the facility, ten (10) full-time permanent jobs and retain nineteen (19) full-time permanent jobs at the project a site; and

WHEREAS, the Company has submitted an application to the City requesting a real property tax exemption for the Project, and the City desires to enter into a Community Reinvestment Area Agreement (the “Agreement”) with the Company; and

WHEREAS, the Project is located in the Kent City School District and the Board of Education of the Kent City School District, has been notified of the proposed Agreement in accordance with Ohio Revised Code Section 5709.83, and for the reasons stated in Section 2 of this Ordinance and Ohio Revised Code Section 3735.671(A)(2), no Board of Education approval is required; and

WHEREAS, the City Council has determined that it will be in the best interests of the City and its citizens to proceed to enter into the Agreement with the Company, and that fulfillment of such Agreement will carry out the purposes of the Community Reinvestment Area Program.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That this City Council hereby approves the Agreement providing for the Project and for an exemption from real property taxation of 50% of the increase in the assessed valuation of real property resulting from improvements to real property for 12 years. Said Agreement shall be in substantially the form of the Agreement on file with the Clerk of Council, with such revisions as are approved by the Director of Law of the City; and this Council hereby authorizes the City Manager to execute the Agreement on behalf of the City.

SECTION 2. That this Council hereby estimates that for each tax year the real property is exempted from taxation, the amount of any payment by the City to the Kent City School District pursuant to Section 5709.82 of the Ohio Revised Code, together with the amount of taxes charged and payable on any portion of the assessed valuation of the renovation and addition to the property that will not be exempted from taxation under the Agreement, equals or exceeds fifty (50%) percent of the amount of taxes that would have been charged and payable that year upon the real property had that property not been exempted from taxation.
This Council hereby certifies to the Kent City School District Board of Education that this estimate is made in good faith.

**SECTION 3.** That this Council hereby authorizes the City Manager, Mayor, Director of Law, Finance Director and Community Development Director to take such additional steps, execute such documents and provide such information and certifications as are necessary and appropriate to carry out and implement the terms and conditions of the aforesaid Agreement and the requirements and policies of the Community Reinvestment Area Program.

**SECTION 4.** That pursuant to Section 3735.671 of the Ohio Revised Code, the Clerk of Council is hereby directed to deliver a copy of the Agreement to the Director of the Department of Development of the State of Ohio within fifteen (15) days after the Agreement is entered into. On or before March 31 of each year that the exemption set forth in Section 1 hereof remains in effect, the Mayor or other authorized officer of this City shall prepare and submit to the Director of the Department of Development of the State of Ohio and to the Kent City School District a status report required under Section 3735.672 of the Ohio Revised Code.

**SECTION 5.** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were passed in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 6.** That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City and for the further reason that this Ordinance is required to be immediately effective in order to authorize the execution of the Agreement, in order to provide for creation of jobs and economic opportunities in such area, which are vitally needed in order to enhance revenues for the City, and to improve the economic welfare of the people, for which reasons and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ____________________________

Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: ____________________________

Date

ATTEST: ____________________________

Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOM THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. __________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ________________, 20_________.

__________________________
AMY WILKENS
CLERK OF COUNCIL
(SEAL)
DRAFT RESOLUTION NO. 2020-80

A RESOLUTION ADOPTING A “HEALTH EQUITY IN ALL POLICIES” (HEIAP) APPROACH TO PUBLIC POLICY THAT INTENTIONALLY CONSIDERS THE HEALTH IMPACT OF ALL PROPOSED LEGISLATION AND REGULATIONS PRIOR TO THEIR IMPLEMENTATION, AND DECLARING AN EMERGENCY.

WHEREAS, the HEIAP approach takes a broader view of what creates positive health outcomes, e.g. zoning, transportation, housing, education, public safety or environmental protection; and

WHEREAS, Racism has been declared a public crisis by the Kent City Health Department Board of Health. Acknowledging Racism may be intentional or unintentional, is both systemic and institutional, and weakens our community instead of strengthening it; and

WHEREAS, the Social Determinants of Health which are the conditions in which people are born, grow, live, work, and age are impacted negatively by Racism and racist practices; and

WHEREAS, Racism is a multifactorial problem requiring the combined efforts of many agencies and departments to address the injustices that have been entrenched for decades; and

WHEREAS, the City of Kent is committed to actions to improve disparities, inequalities, and injustices in a thoughtful and methodical approach. A foundation of this work will be "Health Equity in all Policies" Policy. This will focus a lens on all legislation, ordinances, programs and projects to look for and root out unintended consequences which could perpetuate or worsen disparities and correct them to equalize and improve principles and practices allowing for the greater health and well-being of all our community members.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:


SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _______________________________ Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: ___________________________ Date
ATTEST: _________________________
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF RESOLUTION NO. __________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ______________________, 20______.

(SEAL)

___________________________
AMY WILKENS
CLERK OF COUNCIL
STANDARD OPERATING PROCEDURE
Health Equity Policy/Guidelines

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<td>Joan C. Seidel</td>
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Objective:

To ensure that the health department institutionalizes health equity into all programs, policies, services, and interventions.

Health Equity Values

The Kent City Health Department believes in the following health equity values:

1. Commitment to the elimination of health inequities within the City of Kent
2. Access to socioeconomic and environmental resources for everyone in Kent
3. Apply a health equity view to all programs and services provided by the health department
4. Accountability through measurement and quality management
5. Be a leader for the community in the health equity field.

Health Equity Policy Guidelines

The following are the guidelines for the health department to apply:

1. Consider health equity to current and new programs, polices, services, and interventions to ensure that they consider public health actions that break the cycle of health inequity in Kent.
2. Maintain a demographic profile of the jurisdiction including social determinants of health.
3. Include health equity and social determinants of health in community needs assessments, health improvement planning, surveillance systems, and other monitoring efforts of community health status.
4. Provide health education, health communications, and other public health information about community health status and needs in the context of health equity.
5. Identify opportunities if they exist for staff to learn and understand the social determinants of health for health department clients.
6. Support ongoing, staff professional development in health equity and cultural competency.

*This Agency is an equal provider of services and an equal employment opportunity employer Civil Rights Act 1964 (CRA)*
DRAFT ORDINANCE NO. 2020-81

AN ORDINANCE ACCEPTING A DONATION OF A PARCEL OF LAND (0.377 ACRES) LOCATED ON FAIRCHILD AVENUE ADJACENT TO FOREST LAKES RECREATIONAL AREA APPRAISED IN THE AMOUNT OF $9,100.00 TO THE CITY OF KENT PARKS & RECREATION DEPARTMENT FROM BILL ARTHUR, TRANSOHIO PROPERTIES, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent Parks & Recreation Department has received a donation of a parcel of land (0.377 acres) located on Fairchild Avenue adjacent to Forest Lakes Recreational Area appraised in the amount of $9,100.00 from Bill Arthur, TransOhio Properties; and

WHEREAS, the City wishes to accept said donation.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby authorize the City Manager on behalf of the City of Kent to accept the donation of a parcel of land (0.377 acres) located on Fairchild Avenue adjacent to Forest Lakes Recreational Area appraised in the amount of $9,100.00 from Bill Arthur, TransOhio Properties.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: __________________________
Date __________________________

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: __________________________
Date __________________________

ATTEST: __________________________
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. __________________________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON __________________________, 20 __________.

(SEAL)

_________________________
AMY WILKENS
CLERK OF COUNCIL
(SEAL)
DRAFT ORDINANCE NO. 2020-82

AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO APPROVE AND EXECUTE AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF KENT, OHIO AND THE KENT CITY BOARD OF EDUCATION REGARDING THE SCHOOL RESOURCE OFFICER PROGRAM, EXTENDING THIS AGREEMENT UNTIL MAY 27, 2021, AND DECLARING AN EMERGENCY.

WHEREAS, as of May 21, 2014, the City of Kent, Ohio and the Kent City Board of Education agreed to participate in a School Resource Officer program; and

WHEREAS, a Memorandum of Understanding (MOU) between the parties which clarifies the roles of the parties and how the school resource officer will be utilized was executed by the parties; and

WHEREAS, the Kent City Council wants to grant the City Manager the authority to execute a written amendment to the MOU document, which extends the agreement until May 27, 2021; and

WHEREAS, due to time deadlines in the school year process, time is of the essence in signing the MOU.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the City Manager, or his designee, be and hereby is authorized to approve and execute a written amendment to the MOU with the City of Kent, Ohio and the Kent City Board of Education which adopted a School Resource Officer program, in order to extend the agreement until May 27, 2021, is fully set forth in Exhibit “A”, attached hereto and incorporated herein.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ___________________________  ___________________________
          Date                                     Jerry T. Fiala
          Mayor and President of Council

EFFECTIVE: __________________________
            Date

ATTEST: __________________________
        Amy Wilkens
        Clerk of Council
I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN
WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS
OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF RESOLUTION NO.
__________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ________________________, 20_____.

(SEAL)

___________________________
AMY WILKENS
CLERK OF COUNCIL
KENT CITY - KENT CITY SCHOOL DISTRICT MEMORANDUM OF UNDERSTANDING FOR THE SCHOOL RESOURCE OFFICER PROGRAM

This agreement made and entered into between the City of Kent, a municipal corporation, organized and existing by virtue of the laws of the State of Ohio and the Kent City Board of Education by its duly acting and qualified Superintendent, George Joseph.

Whereas the City and the Board are interested in entering into a contract for the establishment of a school resource officer to provide a more complete liaison between the City of Kent Police Department and the Kent City School System in a cooperative effort to prevent crime and crisis and provide safety and a law enforcement presence.

Therefore the parties, each in consideration for the mutual promises and obligations assumed by the other, agree as follows:

1. The Primary Function of the School Resource Officer (SRO) is to act as a liaison between the City's Police Department and the Kent City School District, residents and businesses impacted by the educational institutions through development and implementation of Public Education and Awareness Program: and to maintain a healthy and productive working rapport with intermediate and secondary level students, parents, and school administrators in the capacity of law enforcement education.

2. The Objective of the School Resource Officer (SRO) is to provide and instill a sense of safety through officer presence. The School Resource Officer (SRO) will focus on developing a rapport with students primarily at the Roosevelt High School and Stanton Middle school to create and maintain a safe educational environment for the students, faculty and staff.

3. The Duties of the School Resource Officer shall be assigned to one full time officer of the Kent Police Department. The officer's assignment will be to fulfill the outlined objectives and functions outlined above, to carry out his duties as further outlined in the School Resource Officer Program Manual and carry out the duties governed by the City of Kent and State of Ohio as a certified peace officer.

4. The position of the SRO is being funded 100% by the Kent Board of Education during the regular school year (approximately August through May) unless the school year has been altered or adjusted due to the COVID-19 Pandemic. The City of Kent will fund 100% of the position during the non-school summer quarter when the officer is not performing SRO duties or during the non-school times due to the COVID-19 Pandemic.

If unique circumstances require extending the SRO presence in the schools beyond the regular academic year, the Kent BOE will assume those costs on a pro rata basis. If unique circumstances result in an extended absence (greater than 3 weeks in succession) of the SRO during the regular academic year, the City and Kent City School staff have the authority to negotiate an adjusted pro rata share of funding.

The funding includes base pay, overtime (as requested by the schools) and benefits as listed below and as applicable based on the FOP collective bargaining agreement:
DRAFT ORDINANCE NO. 2020-83

AN ORDINANCE AUTHORIZING THE CERTIFICATION OF NON-PAYMENT OF WATER USE CHARGES, WASTEWATER USE CHARGES, STORM WATER UTILITY CHARGES AND RECYCLING/SOLID WASTE COLLECTION CHARGES TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY FOR THE NON-PAYMENT OF WATER USE CHARGES, WASTEWATER USE CHARGES, STORM WATER UTILITY CHARGES AND RECYCLING/SOLID WASTE COLLECTION CHARGES, AND DECLARING AN EMERGENCY.

WHEREAS, there are a number of water use, wastewater use, storm water utility, and recycling/solid waste collection that remain unpaid after attempts to collect have been made; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (7) of all members elected thereto concurring:

SECTION 1. That Kent City Council does hereby authorize the certification of the water use, wastewater use, storm water utility, and recycling/solid waste collection listed in Exhibit “A”, attached hereto and made a part hereof, on the real estate tax list and duplicate against the properties listed. It is the intent of Council that the amounts certified to the County Auditor shall be a lien on the property served by the services listed.

SECTION 2. That the amounts shown are hereby assessed upon the properties shown and such assessments shall be certified by the Clerk of Council to the County Auditor for collection in the same manner as general taxes. The Clerk of Council shall also certify that the unpaid charges have arisen pursuant to services made directly with the owner or tenant who occupied the property served.

SECTION 3. Council does hereby find that the certification of the unpaid bills meets all of the requirements of Sections 913.07, 915.72, 921.24 and 935.14 and is further authorized by the Ohio Revised Code.

SECTION 4. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 5. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ______________________  ______________________  
Date  Jerry T. Fiala  
Mayor and President of Council

EFFECTIVE: ___________________  
Date  

ATTEST: ________________________  
Amy Wilkens  
Clerk of Council
I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE NO. __________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ______________________, 20______.

(SEAL)

___________________________
AMY WILKENS
CLERK OF COUNCIL
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City of Kent: Delinquent Fees and Untapped Fees Dep't utility Billing
AN ORDINANCE AUTHORIZING THE CERTIFICATION OF DELINQUENT MOWING BILLS, PROPERTY MAINTENANCE VIOLATIONS-CITATIONS, ZONING VIOLATIONS-CITATIONS, AND HEALTH DEPARTMENT VIOLATIONS-CITATIONS TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY SERVED BY THE MOWING SERVICES, PROPERTY MAINTENANCE VIOLATION-CITATIONS, ZONING VIOLATIONS-CITATIONS, HEALTH DEPARTMENT VIOLATIONS-CITATIONS, AND DECLARING AN EMERGENCY.

WHEREAS, there are a number of delinquent mowing bills which have been deemed uncollectible after numerous attempts to collect; and

WHEREAS, there are a number of property maintenance violations-citations that remain unpaid after attempts to collect have been made; and

WHEREAS, there are a number of zoning violations-citations that remain unpaid after attempts to collect have been made; and

WHEREAS, there are a number of Health Department violations-citations that remain unpaid after attempts to collect have been made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (7) of all members elected thereto concurring:

SECTION 1. That Kent City Council does hereby authorize the certification of the delinquent mowing bills, property maintenance violations-citations, and zoning violations-citations listed in Exhibit “A”, attached hereto and made a part hereof, on the real estate tax list and duplicate against the property served by the mowing, property maintenance, and/or zoning. It is the intent of Council that the amounts certified to the County Auditor shall be a lien on the property served by the services listed.

SECTION 2. That the amounts shown are hereby assessed upon the properties shown and such assessments shall be certified by the Clerk of Council to the County Auditor for collection in the same manner as general taxes. The Clerk of Council shall also certify that the unpaid charges have arisen pursuant to services made directly with the owner or tenant who occupied the property served.

SECTION 3. Council does hereby find that the certification of delinquent mowing, property maintenance violations-citations, zoning violations-citations, and Health Department violations-citations meets all of the requirements of Sections 551.03 and 1405.03 and is further authorized by the Ohio Revised Code (including but not limited to Section 731.51).

SECTION 4. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 5. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.
PASSED: _________________________

Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _________________________

Date

ATTEST: _________________________

Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN
WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS
OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE NO.
___________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ________________________, 20______.

(SEAL)

___________________________
AMY WILKENS
CLERK OF COUNCIL
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City of Kent: Delinquent Fines/Unpaid Fees: Dept of Community Development 7/29/20
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<tr>
<th>Description</th>
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</tr>
<tr>
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<td>1367 South</td>
<td>12/5/2019</td>
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<td>Mark D.法令</td>
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City of Kent: Delinquent Fines/Unpaid Fees: Dept of Community Development / 7/29/20
AN ORDINANCE AUTHORIZING THE CERTIFICATION OF NON-PAYMENT OF BILLS FOR RESIDENTS RESULTING FROM THE 2019 ANNUAL CONCRETE REPAIR PROGRAM, TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY FOR THE NON-PAYMENT OF SIDEWALK REPAIRS, AND DECLARING AN EMERGENCY.

WHEREAS, there are a number of concrete sidewalk repair bills that remain unpaid after attempts to collect have been made; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (7) of all members elected thereto concurring:

SECTION 1. That Kent City Council does hereby authorize the certification of the 2019 Annual Concrete Repair Program listed in Exhibit "A", attached hereeto and made a part hereof, on the real estate tax list and duplicate against the properties listed. It is the intent of Council that the amounts certified to the County Auditor shall be a lien on the property served by the services listed.

SECTION 2. That the amounts shown are hereby assessed upon the properties shown and such assessments shall be certified by the Clerk of Council to the County Auditor for collection in the same manner as general taxes. The Clerk of Council shall also certify that the unpaid charges have arisen pursuant to services made directly with the owner or tenant who occupied the property served.

SECTION 3. Council does hereby find that the certification of the unpaid bills meets all of the requirements of Section 521.06 and is further authorized by the Ohio Revised Code.

SECTION 4. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 5. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ________________________________
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: ____________________________
Date

ATTEST: ________________________________
Amy Wilkens
Clerk of Council
I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE NO. __________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ______________________, 20______.

(SEAL)

___________________________  
AMY WILKENS  
CLERK OF COUNCIL
### 2018 ANNUAL CONCRETE REPAIR PROGRAM
Ohio Revised Code 715.261
Kent Codified Ordinance 521.06

<table>
<thead>
<tr>
<th>PARCEL I.D. #</th>
<th>ADDRESS</th>
<th>PROPERTY OWNER</th>
<th>AMOUNT</th>
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<tbody>
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<td>17-013-10-00-021-000</td>
<td>500 S. Depeyster St.</td>
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### 2019 ANNUAL CONCRETE REPAIR PROGRAM
Ohio Revised Code 715.261
Kent Codified Ordinance 521.06

<table>
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<th>PARCEL I.D. #</th>
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2018 & 2019 TOTAL   **$43,000.55**

2020-85 Exhibit A
AN ORDINANCE AMENDING ORDINANCE NO. 2019-139, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2019; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020; AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to amend current appropriations, transfers and advances for the expenses and other expenditures for the City of Kent, Ohio, for the fiscal year ending December 31, 2020.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the current appropriations Ordinance No. 2019-139 passed December 18, 2019; as amended by Ordinance No. 2020-14, passed 2/19/2020, as amended by Ordinance No. 2020-23, passed 3/18/2020, as amended by Ordinance No. 2020-29, passed 4/15/2020, as amended by Ordinance No. 2020-42, passed 5/20/2020, as amended by Ordinance No. 2020-55, passed 6/17/2020, as amended by Ordinance No. 2020-69, passed 7/15/2020, be amended as set forth in Exhibit "A", attached hereto and incorporated herein, so as to increase appropriations in Fund 001, General Fund; along with a net zero change in Fund 202, Sewer Fund; and Declaring An Emergency.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: ________________________________
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: ________________________________
Date

ATTEST: ________________________________
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOMS CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. ________________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ________________________, 20____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL
To: Dave Ruller, City Manager  
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: July 29, 2020  
Re: FY2020 Appropriation Amendments, Transfers, and Advances

The following appropriation amendments for the August Council Committee Agenda are hereby requested:

**Fund 001 – General Fund**

- Increase $5,000 General, Urban Renewal/ Other (O&M) – Increase appropriations for O&M related to underground storage tank remediation, per B. Susel 7/15/20 memo.
- Increase $3,000 General, City Manager/ Other (O&M) – Increase appropriations for O&M related to a part-time position as Program Coordinator to support the Kent Heart & Soul Project, per D. Ruller 7/29/20 memo.

**Fund 202 – Sewer Fund**

- Decrease $(10,000) Sewer/ Capital – Decrease appropriations related to the Waterfall/Dam Upkeep, per B. Schesventer 7/21/20 memo.
- Increase $10,000 Sewer/ Capital – Increase appropriations related to a new Grease Gun and other misc equipment, per B. Schesventer 7/21/20 memo.
DATE:        July 15, 2020

TO:          Rhonda Hall, Budget & Finance Director

FROM:        Bridget Susel, Community Development Director

RE:          Appropriations Request: BUSTR Case Completion, 301 W. Main Street

The City recently received a notification letter from the Department of Commerce, Division of State Fire Marshal, Bureau of Underground Storage Tank Regulations (BUSTR), regarding an incomplete filing associated with an underground storage tank remediation project that was undertaken at 301 West Main Street (former World Imports site) in 2003.

Subsequent information was sent by the City in 2007 and 2009, but was deemed insufficient by BUSTR. In response to this most recent notice, the City secured three (3) price estimates from qualified environmental consulting firms to ensure the necessary sampling and reporting is completed and submitted to BUSTR in order to close the open case file.

I am respectfully requesting the appropriation of an additional $5,000.00 to the “Community Development Urban Renewal” account to pay the estimated cost associated with the necessary work.

Please let me know if you need any additional information in order to process this request.

Thank you.
June 16, 2020

DAVE RULLER, CITY MANAGER
CITY OF KENT
301 SOUTH DEPEYSTER STREET
KENT, OHIO 44240

SITE: WORLD IMPORTS
301 W MAIN ST
KENT OH
PORTAGE COUNTY
RELEASE #67002010-N00001

RE: SITE STATUS

Dear City Manager Ruller:

The State Fire Marshal, Bureau of Underground Storage Tank Regulations (“BUSTR”) has established an enforcement program for resolving non-compliance with underground storage tank (“UST”) environmental regulations as quickly and efficiently as possible. Some time ago, the file for the former World Imports facility, located at what was then 301 West Main Street, was referred to my attention in BUSTR’s Enforcement Section for potential action. In reviewing the file recently, I discovered that BUSTR has not been in contact with the City of Kent (“City”) for several years about this matter; as a result, I believe that it would be more appropriate to send this letter reminding you of the site’s status and your legal obligations with respect to it, instead of issuing a Notice of Violation.

Site Background

On September 10, 1996, the City removed two waste oil USTs from the former World Imports property, by then owned by the City. The closure assessment performed at the time indicated that contamination was present; that indication was confirmed by additional environmental investigations performed by the City over the next several years. The most recent report submitted by the City was a Tier 1 Evaluation conducted pursuant to the 1999 version of BUSTR’s corrective action rule. It requested that BUSTR issue a finding of No Further Action but upon review BUSTR found that there was no monitoring well placed in the tank cavity and that, in any case, the samples submitted to the laboratory for analysis were above the proper holding temperature and therefore cannot be relied upon to accurately reflect the soil and groundwater conditions. Due to these deficiencies, BUSTR was unable to consider a finding of No Further Action.

Because the corrective action was not complete, in 2009 BUSTR moved the release file to the next version of the corrective action rule, the 2005 rule and required the City to conduct a Tier 1 Source Investigation (“TISI”) pursuant to that version and to submit the appropriate report, either a Tier 1 Evaluation or a Tier 1...
Notification (depending on the environmental sampling results). To date, however, none has been received and the City is in violation of the of the following provision of the Ohio Administrative Code:

- 1301:7-9-13(H)(3) Failure to submit a Tier 1 Evaluation or a Tier 1 Notification report.

I would note that the corrective action rule has undergone additional revisions since 2009. The current version of that rule is dated 2017, and the City may elect to perform a T1SI under that version if it wishes.

Under ordinary circumstances, a release which has gone unaddressed for such a length of time would be a strong candidate for formal enforcement action. As I noted earlier, though, BUSTR has not been in touch with the City for quite some time and I believe it would be more appropriate to allow the City the opportunity to review this letter and to take steps to initiate the necessary corrective actions.

Finally, BUSTR understands that the current situation surrounding the coronavirus may impact the availability of contractors to address your corrective action obligations. BUSTR does expect, however, that the City will keep us apprised of its compliance efforts.

Thank you in advance for your cooperation. I strongly urge that the City or its consultant contact our site coordinator for Portage County, Mr. Ryan Siath, to discuss the relative merits of a T1SI. Mr. Siath can be reached directly at (614) 387-7416. If you have any questions about this letter or the enforcement process in general, please feel free to contact me at david.sauer@com.state.oh.us or by telephone at (614) 752-7096.

Sincerely,

[Signature]

David N. Sauer
Enforcement Coordinator

cc: Hope L. Jones, Law Director, City of Kent
Corrective Action File
Enforcement File

Bureau of Underground Storage Tank Regulations
8885 East Main Street
Reynoldsburg, OH 43068 U S A

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2020-86 Exhibit A
To: Rhonda Hall, Budget Director

From: William Schesventer, WRF Manager

Date: July 21, 2020

RE: Funds transfer Request

I am requesting the transfer of $10,000.00 from fund line 7680, Contract, to line 7630 Equipment Items >$2,500.00 Plant miscellaneous to allow for purchase of items over the $2,500.00 imit.

Thank you for your consideration.

cc: Melanie Baker, Service Director
    File
To: Rhonda Hall, Director of Budget & Finance
From: Dave Ruller, City Manager
Date: July 29, 2020
RE: 2020 Appropriation Revision Request- Part-time Coordinator funding for Community Heart & Soul Project

The City of Kent has used a staffing agency to pay a part-time Program Coordinator to support the Kent Heart & Soul Project for the past 6 months. The project is a community engagement project that is critical for gaining citizen input, establishing future priorities, and defining community goals.

The project has been underway for 18 months and as a volunteer led effort the part time position has proven critical to assisting the volunteers stay organized, on track, and coordinated with the City.

The pandemic and recent national escalations in racial tensions has reaffirmed the importance of engaging the community in conversations about what is important in the community and what programs the City needs to be working on to advance community goals.

The output of the Heart & Soul Project will also be used in the City’s Comprehensive Plan update which is currently underway so timing is critical and the part time staff has proven to be an effective way to leverage volunteer efforts.

In light of this, the City Manager’s Office is requesting $3,000.00 to be appropriated to the following line: 001-09-570-704-7340.

A breakdown of the costs related to the cost of the project

2020-450 Purchase Order previously encumbered: $3,000.00
Requested amount: 3,000.00
TOTAL: $6,000.00

Please let me know if you have any questions or if you need any additional information.

Thank you.

CC: Brian Huff
DRAFT ORDINANCE NO. 2020-87

AN ORDINANCE ACCEPTING A DONATION IN THE AMOUNT OF $250.00 TO THE CITY OF KENT FIRE DEPARTMENT FROM LESLIE TAN, IN THE NAME OF ERIC MARTIN, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent Fire Department has received a donation of $250.00 from Leslie Tan, in the name of Eric Martin; and

WHEREAS, the City wishes to accept said donation.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby authorize the City Manager on behalf of the City of Kent to accept the donation of $250.00 from Leslie Tan, in the name of Eric Martin and for the Budget and Finance Director to appropriate the donation into the proper fund.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ________________________________ Date ________________

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: ________________________________ Date ________________

ATTEST: ________________________________
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. ____________________________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ____________________________, 20_________.

(SEAL)

___________________________
AMY WILKENS
CLERK OF COUNCIL
(SEAL)
DRAFT ORDINANCE NO. 2020-88

AN ORDINANCE ACCEPTING A DONATION IN THE AMOUNT OF $500.00 TO THE CITY OF KENT PARKS & RECREATION DEPARTMENT TO PURCHASE A WEATHERVANE FOR THE DOWNTOWN GAZEBO, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent Parks & Recreation Department has received a donation of $500 from Jerry Fiala ($100), Jack Amrhein ($100), Garret Ferrara ($100), Roger Sidoti ($100), and Michelle Hartman ($100), to purchase a weathervane for the downtown gazebo; and

WHEREAS, the City wishes to accept said donation.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby authorize the City Manager on behalf of the City of Kent to accept the donation of $500.00 to purchase a weathervane for the downtown gazebo and for the Budget and Finance Director to appropriate the donation into the proper fund.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ____________________________ Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: __________________________ Date

ATTEST: ____________________________ Date

Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. __________________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _________________, 20__________.

(SEAL)

__________________________
AMY WILKENS
CLERK OF COUNCIL
(SEAL)