ORDINANCE NO. 2019 - 101

AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPROVE A NEW SPECIAL EVENT APPLICATION FROM THE CITY OF KENT AND KENT STATE UNIVERSITY FOR THE 2019 KENT CREATIVITY FESTIVAL "PLAN B" TO BE HELD ON SATURDAY, SEPTEMBER 28, 2019, AND THE TEMPORARY CLOSURE OF ERIE STREET BETWEEN HAYMAKER PARKWAY AND DEPEYSTER STREET, ERIE STREET BETWEEN DEPEYSTER STREET AND WATER STREET, AND A PORTION OF THE SOUTH WATER STREET PARKING LOT, A "PLAN B" FOR GREEN ENERGY OHIO TOUR-CLEAN TRANSPORTATION DRIVE-IN SCHEDULED TO BE HELD IN CONJUNCTION WITH KENT CREATIVITY FESTIVAL AND DECLARING AN EMERGENCY.

WHEREAS, the Kent Creativity Festival "Plan B" location is a precautionary measure in the event that this year's festival cannot be held on campus grounds; and

WHEREAS, the "Plan B" location would temporarily close Erie Street between Haymaker Parkway and Depeyster Street and Erie Street between Depeyster Street and Water Street beginning at 7 a.m. on Saturday, September 28th and continue until 6 p.m. that evening; and

WHEREAS, additionally, the Green Energy Ohio Tour-Clean Transportation Drive-In is scheduled to be held in conjunction with Kent Creativity Festival in the parking lot of the City Health Department office on KSU's campus. A proposed precautionary "Plan B" location for the Clean Transportation Drive-In is in the South Water Street Parking Lot; and

WHEREAS, the Kent City Council consents to authorizing the City Manager or his designee to sign the Special Event Application as long as he is comfortable and believes the safety and security of the City's citizens will not be adversely affected; and

WHEREAS, the time is of the essence as the event is scheduled for September 28, 2019.

NOW, THEREFORE, BE IT ORDEIGNED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the Kent City Council authorizes the City Manager or his designee to execute the Special Event Application from the City of Kent and Kent State University in substantial conformance with the Special Event Application attached hereto as Exhibit "A", as long as the City Manager or his designee believes the safety and security of Kent's citizens are adequately protected and authorizing a "Plan B" for the Green Energy Ohio Tour-Clean Transportation Drive-In.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: ______________ Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: ______________ Date
I, DAWN BISHOP, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. __________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON __________________, 20_____.

(SEAL)

DAWN BISHOP
INTERIM CLERK OF COUNCIL
APPLICATION FOR SPECIAL EVENT
PARADES, FESTIVALS, CARNIVALS, PUBLIC ASSEMBLIES, ETC.
City of Kent, 319 S. Water Street, Kent, OH 44240

NAME OF EVENT Kent Creativity Festival (Precautionary Plan B)

ORGANIZATION SPONSORING EVENT City of Kent/Kent State University

APPLICANT NAME John R. Crawford-Spinelli PHONE 330-672-8386

ADDRESS KSU, PO Box 5190, Kent, OH 44242

NAMES AND PHONE NUMBERS OF ALL PERSONS WHO ARE IN CHARGE AND/OR WILL BE IN A RESPONSIBLE POSITON DURING THE EVENT:

- Dan Morganti, City of Kent, Office 330-678-8108
- Gloria Tilelli, KSU College of the Arts, Office 330-672-8386

DATE OF EVENT: Saturday, Sept. 28, 2019 NO. OF PARTICIPANTS 30 artists

REQUESTED PERMIT TIME: Start Set up 7 a.m. Start Event 11 a.m.
End Event 5 p.m. End Cleanup 6 p.m.

IF PARADE: STARTING POINT ENDING POINT

USE OF CITY WATER NEEDED? Yes, 4 artists need water

USE OF CITY ELECTRIC NEEDED? Yes, 9 artists will need electricity

In addition to the application please submit the following information:

- Attach map to application showing proposed streets to be blocked off for event, and route of parade or race. (May be hand drawn.)
- Proof of Insurance is required before permit can be issued.
- Please attach list of possible vendors/booths to be part of event (food, retail, etc.).

Please submit application for permit at least 30 days in advance, but no sooner than one year in advance. For additional requirements please review Chapter 316 of The Codified Ordinance of the City of Kent. Please be advised that the use of marking paint on City pavement, curbs, sidewalks or other property is prohibited except if purchased at cost from Service Department (330-678-8105).

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

John R. Crawford-Spinelli
Name of Applicant

Office Use. Do not write below this line.
Safety, Service, Fire, Police, and Health Departments for review and approval via

MEMORANDUM AGREEMENT YES NO
APPLICATION APPROVED APPLICATION DISAPPROVED

PROOF OF INSURANCE REQUIRED BY ORDINANCE 316.04 HAS BEEN REVIEWED AND APPROVED.

Law Director
Date

IF APPLICATION IS APPROVED, PERMIT WILL BE ISSUED BY THE CITY MANAGER.
Kent Creativity Festival
"Plan B" Location

= STREET CLOSURE AREA
Clean Transportation
Cruise In Location
# Certificate of Liability Insurance

**DATE**: 09/13/2019

**INSURED**:
- Kent State University
  - Address: 310 Hatcourt Hall, 615 Loop Rd
  - Kent, OH 44242-0001

**COVERAGES**

**CERTIFICATE NUMBER**: CLE-03542291-22

**REVISION NUMBER**: 2

**INSURER**: A: NUC Insurers Corporation

**INSURER B**: N/A

**INSURER C**: N/A

**INSURER D**: N/A

**INSURER E**: N/A

**INSURER F**: N/A

**COVERAGE**

**COMMERCIAL GENERAL LIABILITY**

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**AUTOMOBILE LIABILITY**

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**WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY**

- **Y/N**: N/A
- **DESCRIPTION OF OPERATIONS**: Kent State University

**CERTIFICATE HOLDER**

- **City of Kent**
- **LAW OFFICE**
  - 315 S WATER St
  - PO BOX 8192
  - KENT, OH 44240

**CANCELLATION**

**AUTHORIZED REPRESENTATIVE**

- **Kate Kenny**

**ACORD 25 (2016/03)**

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