ORDINANCE NO. 2020-19

AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPROVE A NEW SPECIAL EVENT APPLICATION FROM THE KENT JAYCEES KNOWN AS "2ND ANNUAL KENT CRAFT BEER FEST" TO BE HELD ON SATURDAY, MAY 16, 2020, AND THE TEMPORARY CLOSURE OF FRANKLIN AVENUE FROM MAIN STREET TO WEST COLLEGE AVENUE, AND DECLARING AN EMERGENCY.

WHEREAS, the 2nd Annual Kent Craft Beer Fest is a way to enjoy the growing craft beer economy in Northeast Ohio and highlight the work of breweries in Kent and neighboring cities; and

WHEREAS, the Kent Jaycees would like to continue the success of the first festival by hosting the 2nd annual Kent Craft Beer Fest with 35 breweries in a new location of Downtown Kent; and

WHEREAS, the 2nd Annual Kent Craft Beer Fest will take place Saturday, May 16, 2020 from 2:00 p.m. until 8:00 p.m. The temporary closure of Franklin Avenue from Main Street to West College Avenue will begin Saturday morning at 10:00 a.m. until 10:00 p.m.; and

WHEREAS, the Kent City Council consents to authorizing the City Manager or his designee to sign the Special Event Application as long as he is comfortable and believes the safety and security of the City's citizens will not be adversely affected.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the Kent City Council authorizes the City Manager or his designee to execute the Special Event Application from The Kent Jaycees in substantial conformance with the Special Event Application attached hereto as Exhibit "A", as long as the City Manager or his designee believes the safety and security of Kent's citizens are adequately projected.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: March 18, 2020
Date

EFFECTIVE: March 18, 2020
Date

ATTEST: Amy Wilkens
Clerk of Council

Jerry T. Fiala
Mayor and President of Council
I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOM THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. ____________, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON ________________, 20____.

(SEAL)

__________________
AMY WILKENS
CLERK OF COUNCIL
To: Dave Ruller, City Manager
From: Harrison Wicks, Assistant to the City Manager
Date: February 20, 2020
RE: New Special Event Application – 2nd Annual Kent Craft Beer Fest

The City Manager’s Office has received a special event application for a location change to the Kent Craft Beer Festival and requires council approval. This event will take place Saturday, May 16, 2020 from 2pm-8pm on Franklin Avenue between Main Street and West College Avenue.

The event will temporarily close Franklin Avenue from Main Street to W. College Avenue, beginning Saturday morning at 10am until 10pm.

The Kent Jaycees would like to continue the success of the first festival by hosting the 2nd annual Kent Craft Beer Fest in a new location of Downtown Kent. The Kent Jaycees are planning to host 35 breweries, up from 22 breweries in 2019, and provide expanded ticket options including a VIP package with select beers and food at the Kent Jaycee “Marvin Kent” Train Car.

This event is a way to enjoy the growing craft beer economy in Northeast Ohio and highlight the work of breweries in Kent and neighboring cities. In addition to beer tasting, there will be a DJ and food provided by local food vendors.

Please let me know if you have any questions concerning the attached materials or if you need any additional information.

For more information on the Kent Jaycees or the event, please visit https://kentjaycees.com/

Thank you.

cc: Amy Wilkens, Clerk of Council
APPLICATION FOR SPECIAL EVENT
PARADES, FESTIVALS, CARNIVERS, PUBLIC ASSEMBLIES, ETC.
City of Kent, 319 S. Water Street, Kent, OH 44240

NAME OF EVENT Kent Craft Beer Fest

ORGANIZATION SPONSORING EVENT Kent Jaycees

APPLICANT NAME Colin Boyle PHONE 330-607-2467

ADDRESS P.O. Box 963, Kent, OH 44240

NAMES AND PHONE NUMBERS OF ALL PERSONS WHO ARE IN CHARGE AND/OR WILL BE IN A RESPONSIBLE POSITION DURING THE EVENT:

Colin Boyle 330-607-2467

Ryan Tipton 330-554-6615

DATE OF EVENT May 16, 2020 NO. OF PARTICIPANTS 1000

REQUESTED PERMIT TIME: Start Set up 10 AM Start Event 2 PM

End Event 8 PM End Cleanup 10 PM

IF PARADE: STARTING POINT N/A ENDING POINT N/A

USE OF CITY WATER NEEDED? Yes, for filling coolers (yockey boxes) to cool the beer

(If YES, PLEASE EXPLAIN)

USE OF CITY ELECTRIC NEEDED? Yes, light posts along Franklin Avenue

(If YES, PLEASE EXPLAIN)

In addition to the application please submit the following information:

- Attach map to application showing proposed streets to be blocked off for event, and route of parade or race. (May be hand drawn.)
- Proof of insurance is required before permit can be issued.
- Please attach list of possible vendors/booths to be part of event (food, retail, etc.).

Please submit application for permit at least 30 days in advance, but no sooner than one year in advance. For additional requirements please review Chapter 316 of The Codified Ordinance of the City of Kent. Please be advised that the use of marking paint on City pavement, curbs, sidewalks or other property is prohibited except if purchased at cost from Service Department (330-678-8105).

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

Colin P. Boyle

Signature of Applicant

Office Use. Do not write below this line. Sent to:
Safety, Service, Fire, Police, and Health Departments for review and approval
via______ on _______

MEMORANDUM AGREEMENT _____ YES _____ NO
APPLICATION APPROVED _____ APPLICATION DISAPPROVED _____

PROOF OF INSURANCE REQUIRED BY ORDINANCE 316.04 HAS BEEN REVIEWED AND APPROVED.

Law Director Date

IF APPLICATION IS APPROVED, PERMIT WILL BE ISSUED BY THE CITY MANAGER.

2020-19 Exhibit A
# CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATEHOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE, PRODUCER, AND THE CERTIFICATEHOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATIONS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## PRODUCER
Brimfield Insurance Agency Inc.
1204 Tallmadge Rd
Kent OH 44240

## INSURED
KENT JAYCEES INC
PO BOX 963
KENT, OH 44240

## COVERAGES

<table>
<thead>
<tr>
<th>INSURED</th>
<th>POLICY NUMBER</th>
<th>POLICY DATES</th>
<th>LIMITS</th>
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<tr>
<td>A</td>
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</tbody>
</table>

- **COMMERCIAL GENERAL LIABILITY**
- **AUTOBILIBILITY**
- **NONDESCRIPTION OF INSURANCE**

**NOTE:**
- **CERTIFICATE HOLDER IS ALSO ADDITIONAL INSURED**

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**CERTIFICATE HOLDER**
CITY OF KENT
215 E SUMMIT ST
KENT OH 44240

**CANCELLATION**
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS

**AUTHORIZED REPRESENTATIVE**

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Kent Craft Beer Fest

Potential Breweries and Food Vendors

**Breweries**

<table>
<thead>
<tr>
<th>Brewery</th>
<th>City</th>
</tr>
</thead>
<tbody>
<tr>
<td>HiHo Brewing Co.</td>
<td>Cuyahoga Falls</td>
</tr>
<tr>
<td>HopTree Brewing Co.</td>
<td>Hudson</td>
</tr>
<tr>
<td>MadCap Brew Co.</td>
<td>Kent</td>
</tr>
<tr>
<td>Akronym Brewing</td>
<td>Akron</td>
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<tr>
<td>Headtrip Brewery</td>
<td>Stow</td>
</tr>
<tr>
<td>Lock 15 Brewing Co.</td>
<td>Akron</td>
</tr>
<tr>
<td>Platform Beer Co.</td>
<td>Cleveland</td>
</tr>
<tr>
<td>Missing Falls Brewery</td>
<td>Akron</td>
</tr>
<tr>
<td>Bookhouse Brewing</td>
<td>Cleveland</td>
</tr>
<tr>
<td>Masthead Brewing</td>
<td>Cleveland</td>
</tr>
<tr>
<td>Saucy Brew Works</td>
<td>Cleveland</td>
</tr>
<tr>
<td>Fat Heads Brewery</td>
<td>Cleveland</td>
</tr>
<tr>
<td>Sibling Revelry</td>
<td>Cleveland</td>
</tr>
<tr>
<td>Two Monks Brewing</td>
<td>Akron</td>
</tr>
<tr>
<td>McArthur's Brew House</td>
<td>Cuyahoga Falls</td>
</tr>
</tbody>
</table>

**Food Vendors**

<table>
<thead>
<tr>
<th>Vendor</th>
<th>City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erie Street Kitchen</td>
<td>Kent</td>
</tr>
<tr>
<td>Roll Call</td>
<td>Kent</td>
</tr>
<tr>
<td>Burnside BBQ</td>
<td>Kent</td>
</tr>
</tbody>
</table>
Petition to Businesses: Kent Craft Beer Festival May 16th 2020 Road Closure

After many successful Kent Jaycees events downtown, The Jaycees are organizing the Second Annual Kent Craft Beer Festival on May 16th 2020. With the strong interest, for the Second year from local N.E.O Breweries, we feel the need to close Franklin Avenue from Main Street to College Street, and a portion of Erie Street from Franklin Ave. to the Alley.

![Map of Kent's downtown area highlighting Franklin Ave and Main St with a yellow line indicating the proposed road closure]

We encourage all businesses to be open on this day and see this as a positive opportunity as it will increase foot traffic significantly on the street during and after festival hours.

We are asking all business owners to sign the petition in approval of the proposed road closure. This petition will be presented to City Council for approval before moving forward with the event planning. Thank you very much for your cooperation.

Sincerely,

Colin Boyle
Committee Chair
Kent Jaycees
2020-19 Exhibit A