

# Solid Waste Violations – Trash Ticketing Program Flowchart

## Confirmed Violation(s)

1. Citation issued immediately. Amount ranges from \$10-\$40, determined by the number of violations observed (1-4).
2. Abatement notice issued. Occupant/owner has 24 hours to comply or risk additional fines (\$50-\$250) and potential removal of solid waste at owner's expense.
3. Speak to occupants if possible.
4. Owner is contacted via phone/email.

## Violation Remains:

1. A secondary fine issued (\$50-\$250).
2. Call/email owner again.
3. Health Commissioner may have the solid waste removed from the curb at the expense of the owner in certain situations.
4. Send a letter to the owner. Outline the violations, including the total amount due (citation, secondary fine, potential removal cost) and instructions to pay within 30 days.

## Fine Unpaid

1. A late fee of 100% of the fine amount (citation and secondary fine) is implemented.
2. Total amount due (fines, late fee and potential removal cost) is turned over to the Portage County Auditor to be collected on property taxes.

## Investigate Violation

## 24 Hours Later Return to Property

## 30 Days Later

## In Compliance:

1. Send a letter to owner outlining violation(s) that were corrected and instructions to pay citation within 30 days.

## Fine Paid

1. Investigation complete.

Violation	Ticket Amount
Loose litter	\$10.00
Improper solid waste storage	\$10.00
Solid waste along curb too early	\$10.00
Empty containers along curb too long	\$10.00